



Overview

Gordon County 4-H has a county council officer team appointed each year to serve as the youth leaders of the Gordon County 4-H program. See below for the position descriptions and complete the application to be considered for a position. Applications are due by Friday, July 23, 2021, and officer selection will be announced via email by Tuesday, July 27 to all applicants. Incomplete applications will not be considered.

County Council Officer Job Descriptions

President

- Open to 9th-12th graders
- Presides at all County Council events, officer meetings, and Awards Ceremony
- Planning and coordinating annual Awards Ceremony
- Appoints members of special projects committees; examples include awards ceremony slideshow, t-shirt design, 4-H tri-fold board

Vice-President

- Open to 9th-12th graders
- Presides at meetings in the President's absence
- Serve in an advisory capacity to the President
- Hold the assemblage to the order of business and settle all questions concerning Parliamentary Procedure

Secretary

- Open to 9th-12th graders
- Records and reads minutes of each County Council event and officer meeting
- Keep committee reports
- Prepares and runs registration table at County Council events

Board Members

- Open to 6th-12th graders
- Participates in all scheduled County Council events, officer meetings, and Awards Ceremony
- Participate in special projects committees as assigned

General Information

Name: _____ Grade Completed: _____

4-H'er Email Address: _____

Parent Email Address: _____

County Council Officer Application Questions

1. What position are you seeking on the 4-H County Council officer team and why do you feel it would be a good fit with your skills and abilities?
2. What do you feel are the top three qualities a 4-H County Council officer should have?
3. How do you feel that you would make a positive contribution to the officer team this year?
4. What is a main goal you have for the 4-H County Council officer team this year?
5. Please list the 4-H activities you have participated in within the last 2 years.



County Council Officer Expectations

When you apply as a 4-H County Council officer, you and your parent must agree to the following guidelines and include this form with your officer application.

As a 4-H County Council Officer, I will:

- Attend the officer meetings tentatively scheduled for:
 - July 30 – 10AM-4PM
 - November 22 – 10AM-12PM
 - February 21 – 10AM-12PM
 - June 6 – 10AM-12PM
- Attend the County Council events scheduled for:
 - September 30 - Open House
 - December 14 – Christmas Party
 - April 23 – Cloverleaf Project Achievement
 - July 25 – Awards Ceremony (TENTATIVE based on facility schedule)
- Notify Mrs. Allie in writing at least 2 days prior to missing a meeting, waived in emergency situations
- Participate in special projects committee work as assigned
- Participate in Project Achievement completing a portfolio and project demonstration in 2022 or serving as a teen leader if already a Master 4-H'er in Project Achievement
- Participate in at least one 4-H competitive team in 2021-2022
- Represent Gordon County 4-H at various events as requested
- Abide by the Georgia 4-H Code of Conduct
- Conduct myself in a manner that represents 4-H, my family, and myself well
- Act, speak, and dress in ways that are at all times respectful of myself and others
- Engage fully in each 4-H activity in which I participate
- Respond to all communications about the officer team, even if I am not involved in the event specified in the message

Failure to meet these guidelines will result in the following actions:

- First absence of a meeting without notification or an incident of misconduct, you and your parent will receive a warning
- Once you have missed two meetings, even with notification, you will receive a reminder that you cannot miss any additional meetings
- Two meeting absences without notification, three total meeting absences, two incidents of misconduct, or not participating in any of the events other than meetings will result in you being removed as an officer
- If you are removed as an officer, you will not be allowed to apply for officer for at least one year

Gordon County 4-H reserves the right to make all final decisions regarding officers.

By signing this document, parents and youth acknowledge they have read and agree to the County Council Officer Expectations.

4-H'er Signature

Parent Signature

Date



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 - T-Shirt Design
 - 4-H Tri-Fold Board

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