

# **GNC Executive Board for 2018-2019 Year**

## **Term and Responsibilities at a Glance**

## GNC Executive Board for 2018-2019 Year - Page 2

OFFICE	OFFICER Contact Info	TERM and RESPONSIBILITIES AT A GLANCE
<b>President</b>	<b>Joelle Romanchik–Cerpovicz</b> Georgia Southern University Dept. of Health Sci/Kinesiology P.O. Box 8076 Statesboro, GA 30460 912-478-1420 jromchik@georgiasouthern.edu	<b>2 year term</b> (Serve 1 year as President; and 1 year as Past President) <ul style="list-style-type: none"> <li>● Conduct GNC business meeting during year as conference call.</li> <li>● Host 1 or two face-to-face business meetings for Executive Board to address Board business.</li> <li>● Work with Newsletter Editor to release Spring/Summer, Fall, and Winter Newsletters (3).</li> <li>● Work with Board to market GNC to help increase membership throughout Georgia.</li> <li>● Help to ensure the smooth operations of the Council at all levels.</li> </ul>
<b>President-Elect</b>	<b>Rebecca McKemie</b> Fresenius Kidney Care Thomasville, GA rjmckemie@gmail.com	<b>3 year term</b> (1 year as President-Elect; 1 year as President; and 1 year as Past President) <ul style="list-style-type: none"> <li>● Act in the absence of GNC President at conference call or face-to-face meetings.</li> <li>● Recruit GNC membership applicants for submitting applications for the Community Grant.</li> <li>● Submit article for GNC Newsletter to President and Newsletter Editor for GNC Spring/Summer Newsletter 2014; and Report on award recipient for Fall/Winter Newsletter.</li> </ul>
<b>Secretary</b>	<b>Barbara Collins</b> Barbaranell56@gmail.com (2018-2020)	<b>2 year term</b> (rotates off Board after 2 year term, free to apply for other Board openings) <ul style="list-style-type: none"> <li>● Record Minutes of GNC Meetings and distribute to ALL Board members.</li> <li>● Request reports from all GNC Board Officers</li> <li>● Keep GNC records, place copies of yearly records with Historian.</li> <li>● Responsible for all official correspondence for GNC other than correspondence the Executive Officer receives. Sends in conduct of membership and financial matters.</li> </ul>

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<b>Treasurer</b>	<b>Rebecca McKemie</b> Fresenius Kidney Care Thomasville, GA rjmckemie@gmail.com	<b>2 year term</b> (rotates off Board after 2 year term, free to run for other Board openings) <ul style="list-style-type: none"> <li>• Keep financial record of GNC funds in collaboration with the Executive Officer.</li> <li>• Maintain record of membership dues, fees and invested scholarship funds, special funds designated for particular activities of GNC.</li> <li>• As needed – chair Financial Committee that will be responsible for making recommendations to the Executive Board concerning maintenance of scholarship funds and other funds.</li> <li>• Distribute updated financial record at GNC Board meetings.</li> </ul>
<b>Member at Large – 3<sup>rd</sup> Historian</b>	<b>Vonsuela Baker</b> Fulton County Extension 1 Margaret Mitchell Square NW Suite 109 Atlanta, GA 30303 404-762-4085 vbaker@uga.edu	<b>1 year</b> (rotates off of Board, free to run for other Board openings) <ul style="list-style-type: none"> <li>• Keep a record of all files for GNC Board I collaboration with the Executive Officer.</li> <li>• Document GNC Conference, face-to-face meetings in pictures.</li> <li>• Maintain a listing of Award recipients.</li> <li>• Pass GNC records on to next Historian for keeping.</li> </ul>
<b>Member at Large – 2<sup>nd</sup> Nominating</b>	<b>Kimberly Howell</b> Richmond County Extension 602 Greene Street Augusta, GA 30901 706-821-2350 kimberly.howell@uga.edu	<b>2 year term</b> (phase up to Nominating 3 <sup>rd</sup> ) <ul style="list-style-type: none"> <li>• Work with Nominating Committee to recruit members to fill open GNC Board positions.</li> <li>• Send out ballot to membership at least two weeks prior to the Annual Meeting (i.e., email or snail mail to members without email access).</li> <li>• Report results to present GNC President and Board)</li> </ul>

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<b>OFFICE</b>	<b>OFFICER Contact Info</b>	<b>TERM and RESPONSIBILITIES AT A GLANCE</b>
<b>Member at Large – 1<sup>st</sup> Scholarship</b>	<p><b>LaZavia Grier</b>                      420 10th Street                      Columbus, GA 31901-1340                      lazavia.grier@uga.edu</p>	<p><b>3 year term</b> (phase up to Nominating 2<sup>nd</sup>, then Historian 3<sup>rd</sup> )</p> <ul style="list-style-type: none"> <li>• Serve as member of the Long-Range Planning Committee for GNC and Executive Committee.</li> <li>• Distribute information about the Student Research Awards (Holly B. Alley Scholarship and Rita Waters Scholarship), to students in nutrition related departments at Universities and Colleges in Georgia.</li> </ul>
<b>Nominating Committee (2)</b>	<p><b>Pamela Burnett</b>                      PkaBurnett@aol.com</p> <p><b>Amanda Pencek</b>                      adh9513@uga.edu</p>	<p><b>1 year term each</b>                      (Work with 2<sup>nd</sup> year Member-at- Large Nominating Officer</p> <ul style="list-style-type: none"> <li>• Recruit members for open GNC Board positions and report findings to Member-at-Large Nominating Officer throughout the election year.</li> </ul>
<b>Past President &amp; Conference Chair</b>	<p><b>Theresa Latta</b>                      Georgia Department of Education                      thlatta@doe.k12.ga.us</p>	<p><b>1 year</b> (rotates off Board after 1 year, free to apply for other Board openings)</p> <ul style="list-style-type: none"> <li>• Plan and implement 2019 GNC Conference.</li> </ul>

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<p><b>Web Master</b></p>	<p><b>VACANT</b>  <b>Rebecca Hardeman</b> <i>(Temporary)</i>                  Clayton Co. Extension                  1262 Government Circle                  Jonesboro, GA 30236                  770-473-5444                  rlhard@uga.edu</p>	<p><b>Appointed by President</b> (ongoing term as needed)</p> <ul style="list-style-type: none"> <li>Update website as needed with information about GNC's activities, membership and Annual Conference.</li> </ul> <p align="center"><a href="http://blog.extension.uga.edu/gnc/">http://blog.extension.uga.edu/gnc/</a></p>
<p><b>Executive Officer</b></p>	<p><b>Rebecca Hardeman</b>                  Clayton Co. Extension                  1262 Government Circle                  Jonesboro, GA 30236                  770-473-5444                  rlhard@uga.edu</p>	<p><b>Appointed by President</b> (ongoing term as needed)</p> <ul style="list-style-type: none"> <li>Maintain accurate, up-to-date records of membership and finance.</li> <li>Membership records shall include the name, address, telephone numbers, email address, fax number, employer, and dues record of each member.</li> <li>Maintains all financial accounts and records, receiving, writing, and depositing checks.</li> <li>Maintains the financial records of GNC.</li> <li>Provides quarterly financial and membership reports and other financial information as needed.</li> </ul>
<p><b>Newsletter Editors</b></p>	<p><b>Joelle Romanchik–Cerpovicz</b>                  Georgia Southern University                  Dept. of Health Sci/Kinesiology                  P.O. Box 8076                  Statesboro, GA 30460                  912-478-1420                  jromchik@georgiasouthern.edu</p> <p><b>Margaret Turner</b>                  turnerhmargaret@gmail.com                  912-492-0541</p>	<p><b>Appointed by President</b> (ongoing term as needed)</p> <ul style="list-style-type: none"> <li>Work with GNC President to produce Spring/Summer, Fall, and Winter Newsletters (3).</li> </ul>

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<b>Professional Awards Chair</b>	<b>Phillip Petway</b> petwayp@fvsu.edu	<b>Appointed by President</b> (ongoing term as needed) <ul style="list-style-type: none"> <li>● Solicit nominations for the GNC’s Award of Excellence and for the Friend of Georgia Nutrition Council.</li> <li>● Present award to deserving recipients during GNC Conference.</li> <li>● Other special awards as deemed important by GNC Board.</li> <li>● Check with Executive Officer for awarding amounts.</li> </ul>
<b>Student Research Presentations &amp; Awards Chair</b>	<b>Joelle Romanchik–Cerpovicz</b> Georgia Southern University Dept. of Health Sci/Kinesiology P.O. Box 8076 Statesboro, GA 30460 912-478-1420 jromchik@georgiasouthern.edu	<b>Appointed by President</b> (ongoing term as needed ) <ul style="list-style-type: none"> <li>● Recruit student researchers from Georgia’s Colleges and Universities Family &amp; Consumer Sciences, Agriculture, Research or related Program areas that addresses health, wellness and nutrition issues of benefit to the public.</li> <li>● Inform selected student researchers and their professors about the opportunity to present undergraduate, internship, or graduate-level research as a presentation or poster session during yearly GNC Conference)</li> <li>● Organize the research award presentations/posters for GNC Conference.</li> <li>● Present awards to deserving student(s).</li> <li>● Check with Executive Officer for awarding amounts.</li> </ul>