



2019 GAE4-HA Winter Board Meeting Minutes

**Georgia Association of Extension 4-H Agents
2019 Winter Board Meeting
Monday, December 2, 2019
10:00AM**

Meeting Attendees

Chris Campbell, Jennifer Cantwell, Jenna Daniel, Lauren Dye, Jerri Gilleland, Rebekah Greene, Allie Griner, Keri Hobbs, Royce James, Sonya Jones, Brittani Lee, Al Parker, Kris Peavy, Cheryl Poppell, Megan Powell, Dinah Rowe, Arch Smith, Kevin Tatum, Leah Wooddall, phone dial-in of 478-955-8452

Call to Order – Sonya Jones

President Sonya Jones called the meeting to order at 10:00 a.m.. The meeting was held via Zoom.

Minutes of the Fall Board Meeting – Allie Griner

Minutes from the September 9, 2019 Fall Board meeting were emailed to the board on November 27, 2019 and presented during the current meeting by Allie Griner. Leah Wooddall made a motion to approve the minutes as written; Kevin Tatum seconded the motion. Motion passed.

Treasurer's Report – Jenna Daniel

The financial report was presented at the meeting by Jenna Daniel. Balance in the SunTrust account as of 12/2/19 is \$43,575.72. Lauren Dye made a motion to approve the financial report as presented; Rebekah Greene seconded. Motion passed.

Old Business

- **NAE4-HA Meeting – Sonya Jones**
 - Meeting held November 3-7 at Greenbrier Resort in West Virginia
 - 56 delegates from Georgia
 - Multiple posters and presentations from Georgia
- **Membership Update – Cheryl Poppell on behalf of Kandi Edwards**
 - Membership registration done through Event Registration
 - Have received 95 full registrations, 32 who have registered but not yet paid
 - District directors currently reviewing registrations; still have until December 31 to pay in full to be eligible for awards
 - Appreciation was expressed for the new registration method and handling of finances

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New Business

- **2020 State Meeting Update – Dinah Rowe**
 - We are looking forward to a great meeting in Lagrange at the Great Wolf Lodge this spring, and we have been busy planning and putting things together. This is the timeline that we are looking at for the upcoming state meeting.
 - Registration for state annual meeting will be from 1/15/20 – 3/18/2020
 - Late registration will be 3/19/2020 – 4/17/2020
 - Room Reservations are until 2/20/20. After this date there is no guarantee that rooms will be available. Code for room reservations will be sent out later.
 - All call for workshop and roundtable proposals will be from 1/15/2020 – 2/12/2020. Deadline to let people know if they've been accepted is 3/4/2020
 - Awards deadline to let people know is 3/9/2020. This date was set to work around DPA dates and national livestock dates.
- **2020-2021 Call for Officers – Cheryl Poppell**
 - Will come out with Peach Press
 - Electing a Vice-President and Secretary this year
 - Nominating committee will be Cheryl Poppell, Rebecca Thomas, and Lynn Davis
- **PILD/JCEP – Sonya Jones**
 - 2 delegates from GAE4-HA; typically President and President-Elect but could be others
 - JCEP is February 12-13 in San Antonio, Texas
 - PILD is April 5-8 in Washington DC
- **NAE4-HA Name Change – Sonya Jones**
 - National association name change was voted on and officially approved at annual meeting; the official name is now National Association of Extension 4-H Youth Development Professionals (NAE4-HYDP)
 - According to state association bylaws, if we are changing our state association name, it must be announced at least 20 days prior to a vote. Therefore, proposal for name change should be ready by the end of the JCEP meeting in March.
 - Kevin Tatum made a motion to table the proposal until the March JCEP meeting. Rebekah Greene seconded. Motion passed
- **Georgia 4-H Update – Arch Smith**
 - Chapel renovations and repairs continue
 - Planning to work with a firm for a multi-million dollar capital campaign to replace cabins at Rock Eagle and fund master plan for Wahsega 4-H Center
 - 2018-2019 program year reports show Georgia 4-H participant numbers around 235,000
 - Matt Hammonds officially started December 1 as Rock Eagle 4-H Center Director
 - Project Achievement survey to go out from state office

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Committee Reports

- **Member Recognition – Kris Peavy**
 - No official report submitted
 - 3 judges per category
 - 3 page narratives will no longer use text boxes, but they must be uploaded
 - More information will come from webinar Kris will attend in mid-December
 - South will be judging Communicator awards; will be reaching out to solicit judges
- **Public Relations & Information – Leah Woodall**
 - Continuing work on Friend of 4-H biographies for website
 - Discussing ideas for legislator gifts for 4-H Day at the Capitol
- **Policy & Resolution – Kevin Tatum**
 - No official report submitted
 - Kevin Tatum is now chair of committee following Robbie Jones leaving Extension
 - Name change will be discussed and proposal developed by the end of the March JCEP meeting
- **Diversity – Phillip Petway**
 - Committee Chair Attended the 2019 NAE4HA National Meeting
 - While in attendance attended the NAE4HA Diversity Taskforce Committee Meetings Diversity & Inclusion task force meetings during the 2019 NAE4-HA Conference.
 - 2019-2020 NAE4-HA Diversity & Inclusion working group.
 - Volunteered to be on a sub-committee/work group for webinars
- **Media & Newsletter – Megan Powell**
 - The Media Committee created and released the Fall Edition of the Peach Press on October 1, 2019. The Fall Edition was 25 pages and is available on the GAE4-HA website newsletters section.
 - Submissions for the Winter Edition of the Peach Press are being accepted now. There was a call for submissions sent out via email to the committee members and to all GAE4-HA membership. We are continuing to use the updated format that began in August 2018. All GAE4-HA members are welcome to submit articles, photos, and information. Board members (especially committee chairs and district directors) are encouraged to submit association-related information to be included, too.
 - Sections of the Peach Press include:
 - Featured Articles about different topics
 - Professional Development
 - Curriculum Corner
 - Meet the Member – for each district and life members
 - Caring & Sharing
 - Throwback Photos
 - Getting to Know You – travel photographs for fall edition
 - Ideas at Work – about recruitment for fall edition
 - Winter Edition Timeline:
 - Call for Submissions – October 7
 - Deadline – November 8 (still accepting submissions)
 - Publication Date – December 10
 - Spring Edition Timeline
 - Call for Submissions – February 27
 - Deadline – March 20
 - Publication Date – April 20 at State Meeting

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- **Programs – Brittani Lee**

- Work since the last meeting:
 - The committee has not met since our last meeting
- Upcoming work
 - The committee will continue to review the results of the GAE4-HA member survey and unpack the remaining data for review
 - The committee will “meet” via email to discuss the top three topics that we want to discuss. We will conduct informal surveys across our districts to check the pulse of fellow staff members on the identified top three programmatic topics to relay to the state 4-H staff.

- **Research & Evaluation – Jennifer Cantwell**

- The Research & Evaluation Committee has not met in person since the GAE4-HA State meeting in April 2019, but has worked on items through email and informal discussions.
- Jennifer Cantwell attended both Research & Evaluation Committee Meetings at NAE4-HA. Allie Griner attended the first meeting. Additional members and other GAE4-HA members engaged in informal discussions at NAE4-HA about the role of this committee. As a result, we have decided to hold off on the survey to determine evaluation needs.
- Some ideas for the role of the committee emerged during the NAE4-HA committee meetings. One idea is that the NAE4-HA Research & Evaluation Committee would provide helpful research and evaluation information to State Committees to pass on to their membership. Examples are new and emerging ideas, interesting articles, tools for evaluation, etc.

- **Oceans of Fun – Al Parker**

- Work since last meeting:
 - Next year’s date: July 12 – 15, 2020
 - 2020 Survey Form has been created.
 - Sent to 2019 participants.
 - Request will be included in an article in the upcoming Peach Press as recruitment for new help! The article will also ask members to talk to their school officials NOW about taking their kids to GAEL and making it a family vacation.
- Progress toward goals:
 - Housing has been secured for all workers at 4-H Center. Cost will be \$25.00 per night, includes linens, and will be direct billed so no out of pocket for participants.
 - Ashley Harman has agreed to coordinate Continental Breakfast
 - Abby Smith has agreed to assist with Registration
 - Al is talking to Steve Walker about creating a registration process in Event Registration.
 - I have been told by my DED that this will be my last year to Coordinate this event. Still no takers on taking over Coordination of the event.
- Next step:
 - Secure 16 workers for next summer.
 - Create OOF flyers for 4-H staff to take to local school officials.
 - Secure venues, prices.
 - Finalize schedule.
 - Create Registration in Event Registration
 - Coordinate event.

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- **Life Members – Royce James**
 - Want to re-emphasize the ideas, suggestions and/or recommendations of the Committee from the previous state meeting
 - Encouraged continued “Day Only” and reduced conference registration costs for life member attendance at the annual state meeting
 - Although no member has stepped up to assume the committee chairmanship, Shirley Williamson agreed to serve as life member co-chair
 - Was excited to have an increase life member attendance at NAE4-HA Conference this year held in Greenbriar. Had 6 LM’s attend the annual conference. Cheryl Varnadoe and Cherry Hovatter received their life member pins during the Business Meeting.
- **Professional Development – Lauren Dye**
 - No official report submitted
 - January 15 call for proposals
 - February 12 deadline
 - Selection by March 4

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District Reports

- **Northeast – Brennan Jackson**
 - Not present
 - No official report submitted
- **Northwest – Chris Campbell**
 - No official report submitted
 - Reviewing district registration to follow up with renewing and potential members personally
- **Southeast – Rebekah Greene**
 - No official report submitted
 - Reviewing district registration to follow up with renewing and potential members personally
 - December 6 – Marine Extension Center Professional Development Day
- **Southwest – Jeri Gilleland on behalf of Lisa Pollock**
 - No official report submitted
 - September SW District Professional Development Retreat and Tours, 18 attended in Ben Hill County touring local business Choicewood Aquaponics, blueberry farm, sod farm, presentations
 - 24 already registered
- **State Staff – Keri Hobbs**
 - Reflections and Celebrations from the NAE4-HA Conference:
 - We were 15 strong from our district, and our presence was well noted in involvement in the awards programs and proceedings!
 - We had great representation in leadership positions! Casey Mull and Kasey Bozeman both represented us as members of the NAE4-HA board; Casey served his final hours in the role of immediate past NAE4-HA president as he recognized the out-going board during the closing of the Thursday evening awards banquet. In addition, Jason Estep was elected as the new co-chair of the national Civic Engagement task force for the 2019-2021 term.
 - State Staff members appeared in award ceremonies several times! We're celebrating:
 - Dr. Laura Perry Johnson and Craven Hudson for receiving the 25 years of Service Award!
 - Kasey Bozeman for receiving the Distinguished Service Award!
 - Jennifer Cantwell for receiving the Achievement in Service Award!
 - MyPI Georgia Team for receiving the National Citizenship in 4-H Youth Development Award! (Melanie Biersmith and Keri Hobbs serve on this team.)
 - Chasity Tompkins and Casey Mull were members of the team that received the National Excellence in Ag Literacy Programming and the National Excellence in Urban 4-H Programming Awards!
 - Jenna Daniel, Alison Hutcheson, Bo Ryles, Arch Smith, and Michael Rabalais, who were named the Southern Regional winners of the Excellence in Communication and Expressive Arts Award!
 - MyPI Georgia team was recognized during the Global Civic Engagement Luncheon on Tuesday, where they were invited guests and presenters! (Jason Estep also served in a coordination role with the national Civic Engagement task force that sponsored this luncheon! This luncheon was noted on the NAE4-HA conference app as the "Most Discussed Session!")

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- We collectively had 7 con-current and poster sessions from our district that involved 8:
 - Con-current sessions included:
 - MyPI Youth Preparedness Initiative and Leadership Initiative: Creating Partnerships and Cultivating Volunteer Engagement; Keri Hobbs, Allie Griner, and Ryan Akers (Mississippi State)
 - Bill Nye & Nancy Drew: Developing Science Skills Through a Mastery Activity; Kasey Bozeman
 - The Results Are In! Young Volunteer Preferences and Motivations; Jenna Daniel and Keri Hobbs
 - Poster sessions included:
 - Growing Real Opportunities in Work and Life: An Urban Youth Agricultural Program; Chasity Tompkins, Casey Mull, Lori Bledsoe, and Nykita Howell
 - Games to Entertain and Teach Youth; Goss
 - Georgia 4-H and National 4-H Congress: Partnering to Reach Urban Youth with Agricultural Literacy; Mandy Marable, Lauren Boykin, and Lindsay Hayes
 - Mission Make-It: A Georgia 4-H Engineering Challenge Geared at Improving Students' Ability and Confidence in STEM; Sonya Jones, Melanie Biersmith, and Rebekah Greene
- Member Recruitment Drive for 2020:
 - Member recruitment (and retention) is underway! We're sending emails and texts, paying personal visits, etc. to drive membership recruitment for 2020. Currently (at 11 a.m. on 12/2/19), 12 members have registered and 7 have paid.
- Professional Development:
 - Chair and co-chair are working together to create a professional development opportunity for the district. They will also encourage proposals for GAE4-HA and NAE4-HA presentations and awards.

Closing – Sonya Jones

There being no further business, Keri Hobbs made a motion to adjourn the meeting. Kevin Tatum seconded and the motion carried. The meeting was adjourned.

Important Dates:

JCEP Meeting @ RE on Tuesday, March 3rd from 10 am – 2 pm

GAE4-HA State Meeting Date: April 20-22, 2020

GAE4-HA Beginning Balance: \$37,340.10

GAE4-HA Ending Balance: \$43,575.72

Date: September 6 - December 2, 2019

Date	Ref No.	Payee	Memo	Payment	Deposit	Reconciliati on Status	Balance	Type	Account
11/25/2019					1,785.00		43,575.72	Deposit	
11/22/2019	3311	Laura Walton	Peach of a Profession Scholarship	1,000.00			41,790.72	Check	Investment Expense:Peach of A Profession Scholar
11/22/2019	3310	Sonya Jones	NAE4-HA President's Travel	575.00			42,790.72	Check	President's Expense:NAE4HA Travel
11/22/2019	3309	Sonya Jones	NAE4-HA Southern Region Auction Basket	66.82			43,365.72	Check	President's Expense:Auction Item NAE4-HA
11/14/2019			2020 Membership Dues		1,130.00		43,432.54	Deposit	
11/14/2019			Greenbrier Ghost Theatre Show		652.50		42,302.54	Deposit	
11/13/2019			2020 Membership Dues		1,110.00		41,650.04	Deposit	
11/04/2019			2020 Membership Dues		1,940.00		40,540.04	Deposit	
11/01/2019	3308	Jeffrey Burke	Jeffrey Burke to Cash Commitment Money	1,350.00			38,600.04	Check	NAE4-HA AM/PIC Expense:States Night Out
10/25/2019	3307	Greenbrier Valley Theatre	State's Night Out - Greenbrier Tickets	652.50		Reconciled	39,950.04	Check	NAE4-HA AM/PIC Expense:States Night Out
10/25/2019			2020 Membership Dues		1,180.00	Reconciled	40,602.54	Deposit	
10/25/2019			2020 Membership Dues		945.00	Reconciled	39,422.54	Deposit	
10/15/2019			2020 Membership Dues		645.00	Reconciled	38,477.54	Deposit	
10/08/2019			2020 Membership Dues		190.00	Reconciled	37,832.54	Deposit	
10/03/2019			State Congress T-Shirts		336.00	Reconciled	37,642.54	Deposit	
09/17/2019		Southeast District GAE4-HA	2020 Membership Dues		115.00	Reconciled	37,306.54	Deposit	Dues Income
09/17/2019			State Congress T-Shirts		282.00	Reconciled	37,191.54	Deposit	

Georgia 4-H Foundation

Account Activity Report

<u>Account</u>	<u>Description</u>	<u>Date</u>	<u>Reference</u>	<u>Balance</u>
3365 - GAE4-HA 2007 Endowment				
			<i>Beginning Balance</i>	\$96,208.70
			<i>Adjustments to Balance</i>	\$0.00
			<i>Ending Balance</i>	<u>\$96,208.70</u>
3450 - Julius Benton Memorial Scholarship Endown				
			<i>Beginning Balance</i>	\$56,035.07
			<i>Adjustments to Balance</i>	\$0.00
			<i>Ending Balance</i>	<u>\$56,035.07</u>
4755 - GAE4-HA Operating				
			<i>Beginning Balance</i>	\$25,106.52
			<i>Adjustments to Balance</i>	\$0.00
			<i>Ending Balance</i>	<u>\$25,106.52</u>